

## **Tax Payment** and **Issuance of Taxation Certificate**

### ■ **Taxes/tax payment consultations**

If you have an address in Kushiro City and are paid above a certain income level as of January 1st, you are obliged to pay civil and prefectural taxes based on your income in the previous year.

These taxes are paid in four installments over the year.

In principle, you must pay taxes before the due date. If you are financially unable to do so, please consult us as soon as possible.

Place: Tax Collection Division, Kushiro City Hall 1F

[Payment consultation, Tax Collection Division, Kushiro City Hall 0154-31-4517]

### ■ **Issuance of Taxation Certificate / Certificate of Annual Income**

Place: Civil Tax Section (Kushiro City Hall 1F); Akan Administration Center or Onbetsu Administration Center and branch offices

What you need: ID verifying the identity of the person visiting the counter  
(e.g., residence card, special permanent resident certificate, driver's license, passport, health insurance card)

\*In principle, a letter of proxy is required if a person other than the principal wishes to request issuance of the certificate.

Commission: ¥450 / document

### ■ **When a Taxation Certificate is Needed (examples)**

To be authorized as a nonworking dependent, to join the health insurance system, to apply for a pension, to apply for national pension premium exemption, to apply for free medical care, to receive the benefits for high-cost medical care, etc.

[Citizen Tax Division, Kushiro City Hall 0154-31-4514]

[Citizen Affairs Division, Akan Administration Center 0154-66-2210]

[Citizen Affairs Division, Onbetsu Administration Center 01547-6-2231]